

## **HOUSING AUTHORITY OF THE CITY OF YUMA**

### **SECTION 8 TENANT BASED ASSISTANCE PROGRAM CERTIFIED STATEMENT OF FAMILY OBLIGATIONS**

All information requested by this agency is required to determine initial and/or continued eligibility for participation in the program. You must follow all obligations if you wish to remain eligible for the Section 8 Housing Choice Voucher Program.

The Family Shall:

1. Perform all its obligations under the Existing Housing Program.
2. Report all income from all sources
3. Report all changes in Family Income and composition in writing immediately as they occur. The composition of the assisted family residing in the unit must be approved the Housing Authority (HA). The family must:
  - a. Report the birth, adoption or court awarded custody of a child,
  - b. Request HA approval to add any other family member
  - c. Promptly notify the HA when a family member no longer lives in the unit.
  - d. Report when child turns 18 years of age
  - e. Report if 18 year old is full-time student and/or working

If the HA gives approval, a live-in attendant or a foster child may live in the unit. Failure to report changes, making false reports and/or allowing unauthorized people in the unit is cause for immediate termination from the program.

4. Supply any information that the HA or the Department of Housing and Urban Development (HUD) determines is necessary in the administration of the program. Information supplied by the family must be true and complete. Information includes any requested certification or documentation, including:
  - a. Information requested by the HA or HUD for use in regular scheduled annual re-exam or interim determination of family income and composition.
  - b. Required evidence of citizenship or eligible immigration status
  - c. Disclosure and verification of social security numbers

The family must also come to any scheduled briefing or counseling appointments.

5. Maintain the rental unit: The family is responsible for any violation of Housing Quality Standards resulting from:
  - a. Failure to pay for tenant-paid utilities
  - b. Failure to furnish required stove and or refrigerator to be provided by the family, or
  - c. Damage to the unit or grounds by the family or guests beyond normal wear and tear.
6. Allow the HA to inspect the dwelling unit at reasonable time and after reasonable notice. You must be present at the inspection. Failure to be present may result in loss of your Housing Assistance.
7. Comply with the lease. The family may not commit any serious or repeated violations of the lease.
8. Notify the HA and the owner in writing, at least thirty (30) days before vacating the dwelling unit. If the family receives an eviction or termination from the owner, the family must contact its HA representative immediately and give a copy of the notice to the HA.
9. Cooperate with the HA in finding another unit when the family's subsidy size changes.

10. Pay only the amount authorized by the HA on the approved lease. Any amount paid by the family other than the authorized amounts is considered an illegal side payment and is cause for termination of the Housing Assistance subsidy. Additional payments for other amenities may be authorized by the HA only.
11. Use the dwelling unit primarily for residential purposes. The family shall use the dwelling unit as the family's only place of residence, and shall not sublease, let, or transfer the unit or assign the lease.
12. Supply any information or certification requested by the HA to verify that the family is living in the unit or notify the HA in advance if the family will be absent from the unit for longer than 30 days, including the purpose of the absence. Even if the family's absence is authorized, the family must continue to pay the family portion of rent.
13. According to the regulations governing the Section 8 Housing Choice Voucher program, it is mandatory to report any changes in family composition and/or income to the office within ten (10) working days.

FAILURE TO REPORT THESE CHANGES CAN RESULT IN BACK PAYMENTS TO THE HOUSING AUTHORITY OF THE CITY OF YUMA AND SHALL BE GROUNDS FOR TERMINATION.

14. If it is found that the tenant misrepresented to the HACY the facts upon which the rent is being based upon so that the rent is less than what the tenant should be charged, then the increase in rent shall be made retroactive to the first date that the change took effect. In addition, the family shall be terminated from the Section 8 Housing Assistance Program.

**Grounds for Termination of Assistance/The Family SHALL NOT:**

- A. Commit any fraud in connection with the Section 8 Housing Choice Voucher Program.
- B. Engage in drug-related criminal activity or violent criminal activity.
- C. Threatens or engages in abusive or violent behavior toward HACY personnel.
- D. Own or have any interest in the dwelling unit (other than that of a manufactured home assisted under the program).
- E. Receive assistance under the Section 8 Housing Choice Program while receiving another housing subsidy for the same or another unit under any other federal, state or local housing assistance program (including other Section 8 programs).
- F. Allow unauthorized persons to reside in the dwelling unit.

I have read and understood the obligations listed above and agree to abide by them. I also understand that if I fail to comply with one or more of these obligations, I may be terminated from the program or lose my Housing Assistance subsidy.

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Head of Household Signature	Date
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Co-Head Signature	Date
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Other Adult Signature	Date
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Housing Representative	Date
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