

VOLUNTEER APPLICATION- ANY POSITION

Please bring the original completed application to The Housing Authority City of Yuma, Human Resources Department located at 420 S Madison Avenue, Yuma, Arizona 85364 or Email: Mariam@hacy.org

The Housing Authority City of Yuma promotes a Drug and Alcohol Free Workplace
Please print legible and fill out the application in its entirety.

Last Name: _____ First Name: _____ Middle: _____
Address/PO Box: _____ State: _____ Zip Code: _____
Home No: _____ Cell No: _____
Email Address: _____

Parent/Guardian: ****only if under 18 years****
Address: _____ State: _____ Zip Code: _____
Phone No: _____

The Housing Authority City of Yuma requires prospective volunteers **who are 18 years of age and older** to submit criminal background check and drug screen to Human Resources. A criminal record may not necessarily disqualify an individual from volunteering consideration.

Have you ever been convicted or do you have any pending charges for felony or misdemeanor convictions including DUI?
YES NO

If "Yes" to the question above, you must list all convictions(s) and pending charge(s) with the month/year/location and complete disposition below. If no mark "N/A".

Explain: _____

Failure to list all convictions or pending charges will result in your application not receiving further consideration and you will be disqualified. You must list convictions that have been "set aside" or "expunged". If hired and information is received regarding a conviction or pending charge, which should have been listed, you may be dismissed from volunteering.

What type of volunteer work are you looking for? (Please Check all that apply)

Clerical General Labor SHINE One (1) Day Event

Availability:

Monday Tuesday Wednesday Thursday Friday Saturday Sunday

Please mark the box that applies to you.

- 14 – 15 years old
- 16 – 18 years old
- 18 years or older

For Human Resources Only:

Comment: _____

Drug Screen: Pass/Fail

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BACKGROUND INVESTIGATION

The term "Background Investigation" refers to any and all information and sources of information that the Housing Authority City of Yuma, in its sole discretion, may deem necessary to obtain or contact, to determine fitness as a candidate for volunteering. I have read, understand and accept the following:

1. I authorize any person or entity contracted by the Housing Authority officers, agents, and employees during the course of my background investigation, to furnish to such officers, agents, and employees any information or opinions they may have.
2. I hereby release from liability and hold harmless under any and all possible causes of action, claims, demands, rights, damages, costs, and debts, both in law and in equity which I may have or in the future may have against the Housing Authority information or opinions to the employees of the Housing Authority City of Yuma.
3. I will not, under any circumstances, attempt to obtain the results of my background investigation.
4. Failure to pass the background investigation or any above stated conditions will render me ineligible for volunteering.

DRUG TESTING

It is the HACY's policy that applicants take a drug screen. I have read, understand and accept the following:

1. I authorize any City designated collection site and a SAMHSA certified laboratory to perform any testing necessary to determine the presence and/or level of drugs in my saliva or urine.
2. I consent to the release to the City of Yuma the results of any drug screen results.
3. I hereby release from liability and hold harmless under any and all possible causes of actions, claims, demands, rights, damages, costs, and debts, both in law and in equity which I may have, or in the future may have against the City of Yuma and any of its employees for any statements, acts or omission, and against any and all persons or entities who shall furnish any drugs screen results to the employees of the City of Yuma.
4. I acknowledge any of the following will be considered a failed drug screen:
 - *A positive test result
 - *Refusal to accept/sign this or any related form
 - *Failure to appear as directed
 - *Leaving the collection site prior to providing a sample
 - *The adulteration of any sample
5. I acknowledge that failure to successfully pass the drug screen will render me ineligible for volunteering for a period of one (1) year with the City of Yuma.

I understand that I am a volunteer and therefore are not entitled to any benefits which are provided to the employees of the Housing Authority City of Yuma. I will be fulfilling job responsibilities without receiving a salary or hourly wage, and that my placement and retention as a volunteer is at the will of the Housing Authority City of Yuma.

Print Name: _____

Signature: _____

Date: _____

For Human Resources Only:

Comment: _____

Drug Screen: Pass/Fail